



## Mission for Essential Drugs and Supplies

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QS-388/Suppliers

15<sup>th</sup> July 2024

Dear Supplier,

### **RE: PREQUALIFICATION OF MANUFACTURERS OF PHARMACEUTICAL PRODUCTS**

Receive cordial greetings from MEDS.

This to notify you that a team from MEDS is scheduled to visit India/Pakistan/Bangladesh in September and October 2024 to prequalify pharmaceutical manufacturers for use in its medical supply chain business. It is a requirement of our Quality Management System that MEDS procure medicines from prequalified suppliers only.

We therefore wish to take this opportunity to call on your company to submit details of its principals who wish to be assessed for prequalification during this period. MEDS takes due diligence in working with credible manufacturers that have the requisite capacity to meet its demand for medical products and maintain high standards of Good Manufacturing Practices.

Kindly note the following:

1. Participation in MEDS prequalification exercise is on voluntary basis.
2. A manufacturer whose products have previously been purchased by MEDS yet not visited should not be deemed to be prequalified. You are therefore advised to have them included in the prequalified exercise
3. Manufacturers whose products have not been purchased by MEDS are eligible to participate in the prequalification exercise
4. Manufacturers who were not prequalified after a previous visit by MEDS and wish to apply for second visit are allowed to do so.

**A trust of Kenya Conference of Catholic Bishops (KCCB) and Christian Health Association of Kenya (CHAK)**

Website: [www.meds.or.ke](http://www.meds.or.ke)

Twitter: [https://twitter.com/meds\\_kenya](https://twitter.com/meds_kenya)

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ISO 9001: 2015 Certified (KEBS)  
WHO Prequalified Quality Control Laboratory  
USAID | BHA Prequalified Pharmaceutical Wholesaler  
DG-ECHO Humanitarian Procurement Centre

5. The prequalification exercise will be on a cost sharing basis between MEDS and the supplier. For this reason, the following fees which should be paid in advance will apply:
  - a. USD 2,000 per manufacturer for a single site
  - b. USD 1,500 for additional sites located **beyond** a radius of 100km from an initial site
  - c. USD 1,000 for additional sites located **within** a radius of 100km from an initial site.
6. The following details will be required per manufacturing site: Name of manufacturer, contact person, email address, physical location (i.e. state, city and road), range of products manufactured; proof of registration of products and site in Kenya by the Pharmacy and Poisons Board, any certification obtained by the manufacturer.
7. MEDS reserves the right to determine which manufacturers to visit for the exercise.

Let us have details of your principals who would like to be prequalified during this visit by close of business Thursday 15<sup>th</sup> August 2024. Send your feedback to the undersigned on email address [pmwangi@meds.or.ke](mailto:pmwangi@meds.or.ke) and copies to [pq2024@meds.or.ke](mailto:pq2024@meds.or.ke).

Yours faithfully,



**Peter Mwangi**  
**PROCUREMENT MANAGER**

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